#### **Burnout Proof Mini Retreat** Step out of the Whirlwind and Make a Change for the BETTER



#### Dike Drummond MD

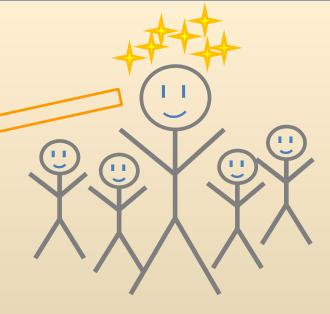
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You Are Invited

# Step Out of the Whirlwind



#### Escape Einstein's Trap Outside the whirlwind Patterns become recognizable New options become visible

#### Your Practice "The Whirlwind"

## **Our Mini Retreat**

1) Single Breath Mindfulness

2) Balance and Boundaries Date Nights, Bucket Lists, Two Week Vacations and More

3) Leadership Power Tools So You Can Stop Working So Hard

### **One Minute Mindfulness** Become the Eye of the Storm



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# **Today's Objectives**

Understand the power of Mindfulness to relieve stress

- Learn a single-breath Mindfulness technique
- Learn a tool to make Mindfulness a daily habit

Become the *Eye of the Storm* – whenever you need to be

#### **Burnout Prevention**

Remember Burnout is NOT a Problem What is your Prevention STRATEGY?

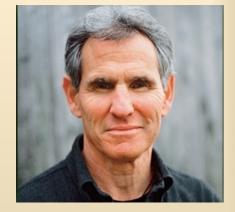
Mindfulness is a Core Skill

#### **Burnout Prevention**

Mindfulness is a tool to Lower Stress From ANY Source Work / Home / Parenting Become the Eye of the Storm Calm – Centered – Focused No Matter What

# Mindfulness in Healthcare

Jon Kabat-Zinn Stress Reduction Clinic U Mass Medical School (1979)

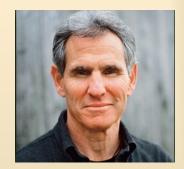


A student of Thich Nhat Hanh



# Mindfulness in Healthcare

Mindfulness proved effective in a wide variety of diseases



Physicians began to attend classes

Today it is the #1 research proven tool to lower stress and prevent burnout in doctors

## What is Mindfulness?



# What is Mindfulness ?

**Being Present** to What is Happening Here and Now ... **Releasing Thoughts & Feelings** That Keep You From **This Present Moment** Without Judgment

"Your Undivided Attention"

# **Benefits of Mindfulness**

To Your Patients To Your Staff To Your Family To Yourself

Your Full Presence and Undivided Attention

# **Benefits of Mindfulness**

Mindfulness is the key to ...

- Patient Satisfaction
- Leadership
- Parenting
- Marriage/Partnership

**EVERYONE BENEFITS From Your Undivided Attention** 

#### Let's Practice

Get Comfortable Sit Forward in Your Chair Feet on the Floor Hands on Your Thighs Notice – Release – Return

#### Let's Practice

# What Thoughts & Feelings Distracted You From Your Breath?



### **#1 Mindfulness Tool**

#### Mindfulness Tool #1 Your Breath

## **Ready To Get Started ?**

Begin Creating Your Practice Today with a Single Breath Technique

You Already Know How To Do This

## The SqueeGee Breath

#### Cleaning the "Lens of Your Awareness" Bringing You Back to the Present Moment



## 4 SqueeGee Steps

NOTICE YOU ARE DISTRACTED by Thoughts/Feelings

- 1) Set Your <u>INTENTION</u> to Release and Return to the Present
- 2) INHALE up to the Top of Your Head ... Hold In & Count – 2, 3
- <u>EXHALE</u> to the Bottom of Your Feet ... Hold Out & Count – 2, 3
- 4) <u>SMILE</u> and say "Ahhhh" as you breathe normally



# The SqueeGee Breath

#### A Four-Part Super Breath

- Intention
- Head to Toe Release
- Give it up to the SqueeGee
- Celebration / Reward







## Habit Formation Science

#### BJ Fogg – Persuasive Technology Laboratory Stanford



### Habit Formation Science

TRIGGER your New Habit with an Old Habit

# A SUPERHabit

What is YOUR SqueeGee Trigger ? (write it down)

# More Triggers

Hand washing Door knobs/curtains EMR tasks Bathroom breaks Car keys and doors Eating / drinking Phone ringing / beepers

What's Your Trigger (write it down)

#### Triggers 201: Red lights / Stop signs Computer freezes All Interruptions



#### Do Not Fall Into the Smart Person's Trap



## **Understanding is Meaningless**



#### Only One Way to get New Results



# You MUST Take New Action You MUST Practice

### The Good News!

### The Good News!

### The Good News!

# Multi-Tasking

#### Multi-Tasking Makes You Stoopid



"Pearl Necklace Technique"

Sequential MonoTasking

Squeegee between each

- Action Step
   Conversation
- Conversation

Each task receives
Your Undivided Attention

# Mindful Role Changes

Whenever You Change Roles ...

- CHANGE YOUR HAT
- Squeegee to Clear and Focus

Examples:

Doctor <-> Home <-> Doctor

Home <-> Charting <-> Home

Doctor <-> Leader <-> Doctor

# Mindful Role Changes

# Leaders Create Focus

# FOCUS with a SqueeGee Breath ...

- In & Out Team Huddle
- In & Out Staff Meetings
- In & Out Incident Debrief
- In & Out Any Crucial Conversation

"Let's take a deep breath and let go of anything that doesn't need to be here right now"

# Mindful Leadership

# **SUMMARY**

What is Mindfulness? The SqueeGee Breath Release **Trigger Your New Habit** You are a SqueeGee Teacher Sequential Monotasking Mindful Role Changes

# The Good News!

# Mindfulness Teachers







# What Did You Learn?

- What do you feel is the most important thing you learned in this session ?
- What is your Squeegee Trigger?
- Who will you teach the SqueeGee Breath to first?

# **One Minute Mindfulness** Become the Eye of the Storm



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# The Keys to Building a Balanced Life

#### Boundaries and Work Life Balance for Busy Healthcare Professionals



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#### **Today's Objectives**

- Understand the relationship between your programming and work-life balance
- How to recognize your 800 lb. Gorilla
- Simple ways to build a personal balance and boundaries strategy

## **To Get Us Started**

- What were you taught about work life balance and boundaries in your training?
- How do you balance your life now?
- How is that going?

#### The 800 lb. Gorilla

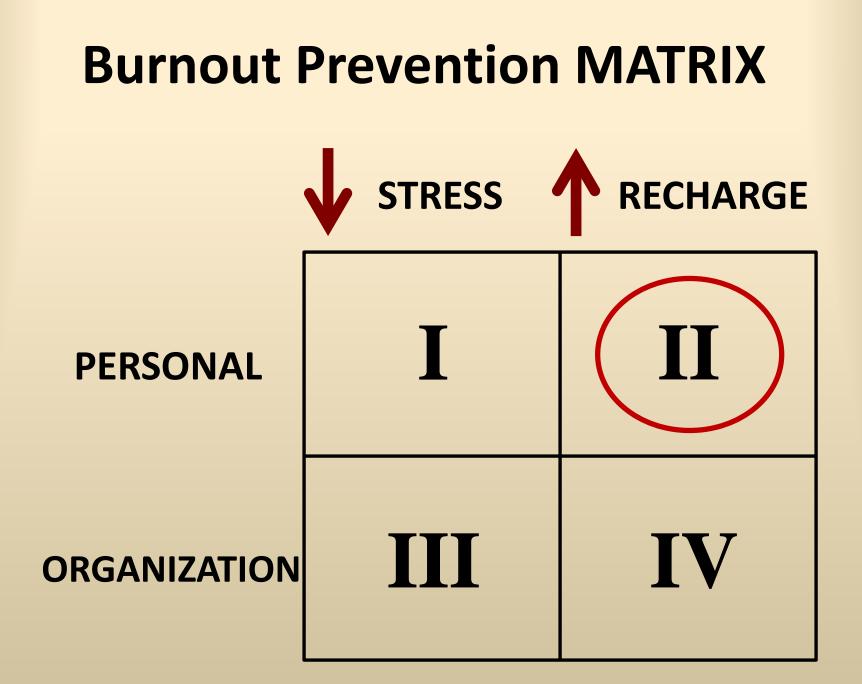


Just Imagine you live with this guy for a moment...

## The 800 lb. Gorilla



**BALANCE** is when you **Train The Gorilla And Provide** it with some **Healthy Boundaries** 



#### **Notice This First...**

Work-Life Balance is NOT a Problem Problems have a Solution Problem + Solution = No Problem

Work-Life Balance is a DILEMMA There is No Simple Solution, Balance Between the "Two Horns"

## **Addressing a Dilemma**

You must build a **STRATEGY** to maintain the **BALANCE** you seek 3 - 5 <u>NEW</u> Actions Make them <u>HABITS</u>

# Your Gorilla Taming Strategy

**Recognize Your Programming** 

Build Your "OFF" Switch

- Your Boundary Ritual

Have better things to do

- Your Bucket Lists

Schedule HACK Your Life Calendar Weekly

Date Night Secrets

Take a Two Week Vacation



#### **Your Programming**

#### The Well-Trained Healthcare Professional's Subconscious Programming

Workaholic Superhero Emotion Free Lone Ranger Perfectionist



"The Patient Comes First"

"Never Show Weakness"

#### **Hello Little Guy**



#### And the Gorilla is Born (Isn't he cute?)

# More Gorilla Food

Our sense of responsibility Fear of bad outcomes and liability Adrenaline addiction/EGO Dysfunctional sense of urgency The absence of a Life in the first place



# **Build Your OFF Switch**

You Build Your OFF Switch with A Boundary Ritual

- A Mindfulness Practice between work and home
- An energetic boundary/shift

### **Build Your OFF Switch**

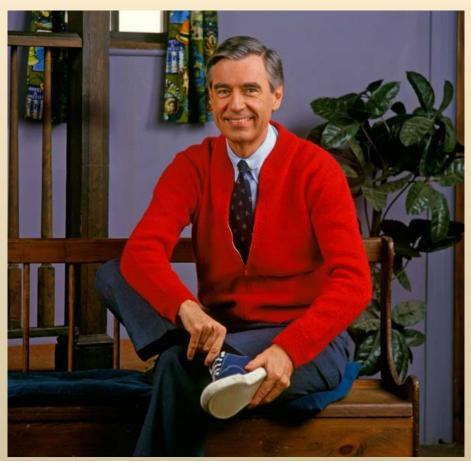
#### **Your Boundary Ritual**

Put away "the Healthcare Professional" Come All the Way Home

> STOP the Drain START the Recharge

#### **Build Your OFF Switch**

#### A Boundary Role Model



# **Build Your Off Switch**

More Boundary Ritual Examples:

Squeegee Triggers around keys in car doors, ignition, home door ...

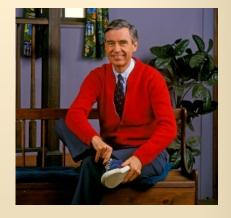


Specific music on home commute Mr. Roger's style, clothing change Walk, shower, garden, walk the dog

# **Build Your Off Switch**

What is Your Boundary Ritual ? Choose one and get started





Your INTENTION is the most important part

With this action ... I am coming ALL THE WAY HOME

#### **Your Bucket Lists**

#### **Bucket List:**

# The things you want to do before you "kick the bucket"

#### **Two of Them**

**Two Bucket Lists:** 

#### 1) Your BIG Bucket List

2) Your Weekly Bucket List

#### **Your BIG Bucket List**

The things you absolutely must be/do/have/experience before you die

#### What's on your list?

[write a couple down now]

#### **Your BIG Bucket List**

Don't Beat Yourself up with This List!

#### **The Bucket List Bullcrap Detector**

So what is **REALLY** on your Big Bucket List?

#### **Your BIG Bucket List**

#### Make it Happen – 3 Keys

#### - Pick ONE

- Get it on your Calendar NOW
- Buy the tickets **NOW**

**Your Weekly Bucket List** 

What are the things you LOVE to have in your week? What is on your list?

Now let's put your Weekly Bucket List in Play

**Question:** 

Do you have a calendar with you right now?

What's on it?

#### In Life Balance

The Strongest Structure Wins

#### Structure = Your Calendar

If you only carry a Work Calendar Guess what will always get done...?

#### **The Schedule HACK**

**Schedule HACK Components:** 

1) The paper calendar on your fridge

2) Your Cell Phone Camera

#### **The Schedule HACK**

#### **ALWAYS**

#### **Carry Your Life Calendar With You**

# This makes it possible to practice The Core Skill of Life Balance

#### **The Schedule HACK**

Saying this word ...

# **"NO"**

### With elegance and grace Because you have a life

#### **The Schedule HACK**

#### Saying No ...

#### **Let's Practice**



### **Date Night Secrets**

Twice a month MINIMUM Re-connect Nurture your #1 relationship Keep it a source of strength NOT a subject of conflict

### **Date Night Secrets**

HACK them into your week Take turns planning and surprising Date night idea grab bag

#### **Power Tips:**

- 1) What is the first action on any date night?
- 2) Go for 6

When was the last time ? Why don't you take a two weeker EVERY YEAR?

**STOP THE SABOTAGE !!** 

THE BASICS

Year at a Glance Calendar **Block it off NOW Buy the tickets NOW** Or build in a penalty **Always have a Vacation On Your Calendar** (Bucket List Item ??)

VACATION 201 DO NOT SCHEDULE PATIENTS For 2 Days Before You Leave Go in and do a quality Check Out Tell everyone you will not be Answering Your Phone or Checking Your Email

VACATION 201 While You Are On Vacation DO NOT ANSWER YOUR PHONE DO NOT CHECK YOUR EMAIL

Nap, trashy book, massage, long walks

VACATION 201 DO NOT SCHEDULE PATIENTS For 2 Days After You Return Go in and do a quality Clean Up Start Fresh on DAY THREE

### Your Gorilla Taming Strategy

**Recognize Your Programming** 

Build Your "OFF" Switch

- Your Boundary Ritual

Have better things to do

- Your Bucket Lists

Schedule HACK Your Life Calendar Weekly

Date Night Secrets

Take a Two Week Vacation

#### **Implementation Key**

### Plate Spinning Just One (1) Skill

at a Time



#### **Balance & Boundaries**

### Please Stand Up *Find a Partner*

#### **Balance & Boundaries**

What do you feel is the most important thing you learned?

What is one action step you will take as a result of this learning?

When?

# The Keys to Building a Balanced Life

#### Keys to Boundaries and Work Life Balance for Busy Healthcare Professionals



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# **Physician Leadership Power Tools**



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# **Today's Objectives**

Identify the default physician leadership paradigm and its problems

Learn a leadership paradigm matched to the needs of a healthcare team leader

Learn and practice 5 skills to create a culture of trust and high performance on your team

## Threats to Straddle Docs

**New Stresses:** 

From managing patients to

- Managing doctors
- And administrators
- Inside a bureaucracy

**IN ADDITION TO clinical stresses** 

## Threats to Straddle Docs

But wait ... there's more

The path to leadership often passes through burnout

The "Peter Principle"

### Threats to Straddle Docs

#### But wait ... there's more

#### "Darth Vader Effect"



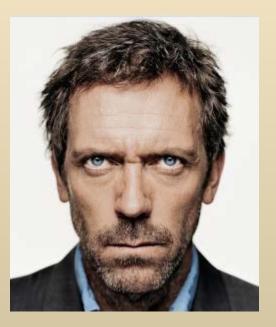
## Fundamental Challenge

Your Default Leadership Paradigm

The Doctor Gives **ORDERS** 

The Patient **COMPLIES** 

The Staff **OBEYS** 



# **Doctor's Default Paradigm**

No one taught you this paradigm Another piece of conditioning

- Top Down
- Command & Control
- Problem focused
- Always urgent

# **Doctor's Default Paradigm**

#### **PROBLEMS**:

- Waste your team's experience
- You work too hard
- No fun to be on your team

### Really - only works well in a Code

# A New Leadership Paradigm

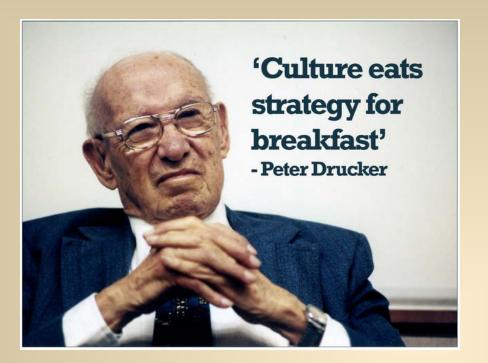
What we are doing

### Content

Vs.

### **Context/Culture**

How we are doing it





"Our number one priority is company culture.

Our whole belief is that if you get the culture right, most of the other stuff like delivering great customer service or building a long-term enduring brand will just happen naturally on its own."

-Tony Hsieh

# A New Leadership Paradigm

- Context/Culture is ...
- The experience of playing on your team
- Create & manage your team culture
  - Which context/culture ?
  - How do you do that ?

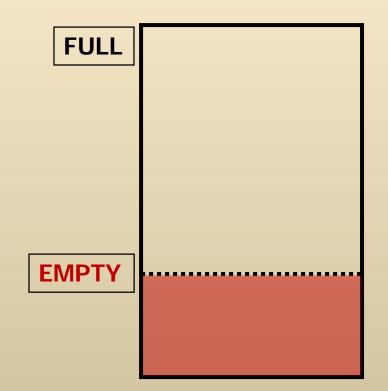
# A New Leadership Paradigm

#### Which Culture?

Trust – Teamwork – Performance Example: Champion sports teams

# Physiology of Trust

# Every Relationship has a Trust Account

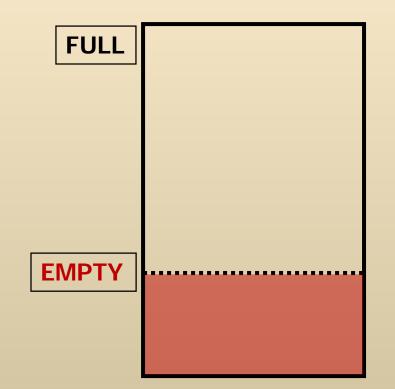


MAINTAIN A POSITIVE BALANCE

EVERY INTERACTION IS CHANCE TO MAKE A DEPOSIT ... OR NOT

# Physiology of Trust

### Every Relationship has a Trust Account



Can YOU ??

Deliver BAD NEWS

In a way that BUILDS TRUST?

HOW ??

### **Culture of Trust**

#### You are Now Gardeners Tending a Field of Relationships





## **Culture of Trust**

#### l can trust

... Someone has my back at work
... My boss cares about me
... If I have a good idea, it will get used
... If I come to a meeting it will be well run
... There is a way to know I am doing good work

### I enjoy working on this team

### A Simple Trust Test

- What is your team's reaction When you show up unannounced?
- Head up and happy
- Or head down,

### "What did I do now?"

# Core Trust-Building Habit

### **Round On Your People**

Conversations outside times of crisis Schedule them as a routine Up and Down the Chain of Command

- Monthly staff meeting
- Monthly direct reports meeting
- Monthly meeting with your boss

# Core Trust-Building Habit

### **Round On Your People**

Conversations outside times of crisis

 Without meetings to discuss how things are going - change is impossible
 You are stuck in THE WHIRLWIND (Einstein's Insanity Trap)
 Never be TOO BUSY to round on your people

# Core Trust-Building Habit

### **Round On Your People**

Ask: How is it going? What can I do to help? Thanks for your hard work. "Stay on the same page"

> Builds Your TRUST ACCOUNT Every Single Time (5:1 Ratio)

# Culture of Trust: 5 Skills

**Trust – Teamwork – Performance** 

- Treat everyone like a dog
- Lead by asking questions
- Measure it or forget it
- Awareness of Stress / Burnout
- Recognize and deal with Dilemmas

### 1) TYLAD

### Treat yourself like a dog

### Treat EVERYONE like a dog

### **Celebrate ALL Wins**



# 1) TYLAD

Two Keys: Praise Effort ... or Skill ? (Let's Practice)

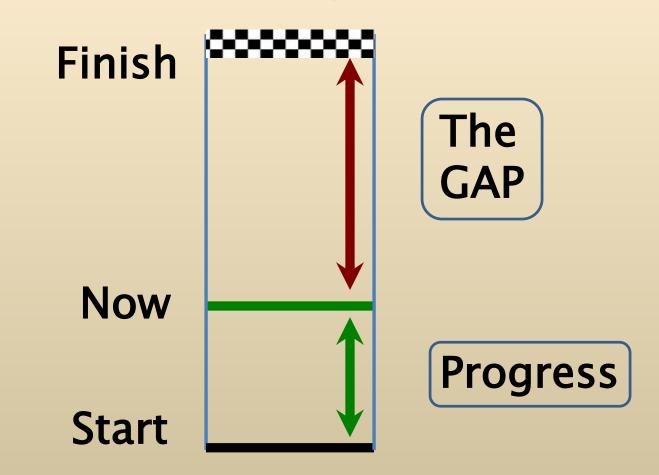
Optimum frequency is - Once a week



"Appreciative Inquiry"

### TYLAD

### **Celebrate All Progress**



### TYLAD

### **Celebrate All Progress**



### **Stop Giving Orders**

Ask powerful questions instead

- Tap EVERYONE'S skills and experience
- Instant engagement
- Less work for you

**Lone Ranger Test** 

# What do you do when you are faced with a leadership problem ?

**Lone Ranger Test** 

Ever find yourself alone Trying to figure out a solution All by yourself ?

**Lone Ranger Test** 

### Don't Be A Lone Ranger There is a better way

# Leader's Reality Check

# You don't need all the answers, when you have

-VISION / GOAL

• Even this is OPTIONAL

– TEAM

- POWERFUL QUESTIONS

### **Powerful Questions**

### "Open Ended"

Always start with

- "WHAT ...
- "HOW ...

(Let's Practice)

### ASK – Don't Answer

When your team members ask YOU a question ...

### **Do Not Answer It**

Why ??

### ASK – Don't Answer

You are depriving them of a **Learning Opportunity** Keeping them dependent on You And WORKING TOO HARD

# 3) Measure it or Forget It

**Every Project MUST have a Metric** 

- "How are we doing?"
- Keep score / Feedback Loops

### **Go Further**

- Play games
- Opportunity to celebrate

# 3) Measure it or Forget It

**Every Project MUST have a Metric** 

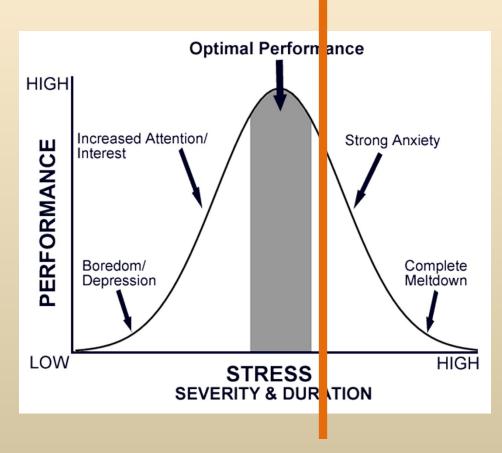
YOU don't need figure out that metric all by yourself ...

# Right ??

(what is a open-ended metric question?)

### 4) Awareness of Stress

### Good Stress ?

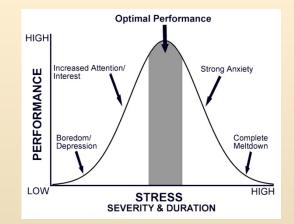


Where are you? Where are your teams?

### 4) Awareness of Stress

Become aware of ...

- Bandwidth
- Stress levels



Know when to push And when to back off

## **(5) Awareness of Dilemmas**

Problems have solutions Problem + Solution = NO PROBLEM

> Problems you can't "Solve" ARE NOT PROBLEMS

# **(5) Awareness of Dilemmas**

### They are DILEMMAS A perpetual balancing act There is no solution But don't give up

# **(5) Awareness of Dilemmas**

As a Leader ... **Call out Dilemmas** (BTW, EVERYTHING is a Dilemma !!) Help your teams see Dilemmas Transform frustration into an effective **STRATEGY** 3–5 NEW Actions Make them **HABITS** 

### Problem vs. Dilemma

Addressing a DILEMMA

- 1) Define the **BALANCE POINT**
- 2) Develop a **STRATEGY**
- 3) And an METRIC to track success

4) Schedule a cadence of Tweaking and Adjustment

# 5) Awareness of Dilemmas

What common Dilemmas are you facing now ?

Burnout Work Life Balance **Compensation Formula** Call Schedule **EMR** Net Worth **Body Weight and Fitness US Economy** 

### **Implementation Key**

Plate Spinning Theory of leadership development

One skill at a time

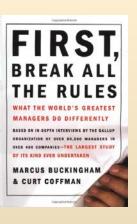


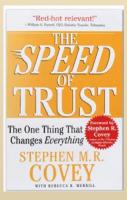
### **Your Reference Texts**

### First Break All the Rules

The keys to a high performing team

#### The Speed of Trust Detailed strategies to build trust



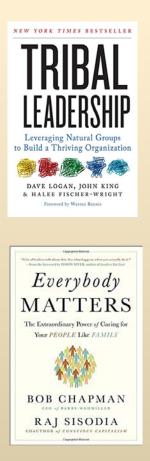


### **Your Reference Texts**

**Tribal Leadership** Building an expanding tribe based on trust and support

#### **Everybody Matters**

Building a maximally supportive culture on your teams



### What Did You Learn?

# Please Stand Up Find a Partner

# What Did You Learn?

# What do you feel is the most important thing you learned today ?

What new action will you take as a result?

When?

# **Physician Leadership Power Tools**



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