

Timeline		Project Team Goal	Project Milestones
07/2025 - 09/2025		Learn	Pre-work/Background
			Required Readings
			Complete Toolkits 1 and 2
10/16 - 10/17 2026	Mtg #1 -Micro Environment Approach Understanding the key principles of a thriving clinical learning environment		Measurement
			Identify data, its sources and collection plan, analyze baseline data
Nov 2025 thru Mar 2026		Gap analysis - design - implement	Define improvement goal and measures of success
			Methods
			List of potential solutions (short-term and long term fixes); prioritize solutions; action planning
			Evaluate and choose implementation methodology (e.g. Kern's for curriculum/program development, PDSA for process improvement project)
			IRB submission
		Gap analysis - design - implement	Prepare poster for Meeting Two (April 17-18)
4/17 - 4/18 2026	Mtg #2 - Meso Environment Approach Implementing a clinical learning environment project		Assess and plan for potential resource needs
			Reassess data needed, collection method, and plan during implementation
			Action plan implementation timeline -implement
Apr 2026 thru Sep 2026		Implement - measure - adjust	Implement - Measure - Adjust - Sustain
			Prepare poster for Meeting Three (Oct 9)
			Interpret results (process measures, structural measures); data presentation plan
			Revise implementation based upon ongoing data analysis
			Interpret results (process measures, structural measures); data presentation plan
10/9/2026	Mtg #3 - Macro Environment Approach Supporting the clinical learning environment project and seeking input from others		Revise implementation based upon ongoing data analysis
Nov 2026 thru Mar 2026			Interpret results (process measures, structural measures); data presentation plan
			Revise implementation based upon ongoing data analysis
			Project sustainability; path forward
			Complete Final Project Management Plan and Final Poster for NI X Proceedings Booklet
4/9 - 4/10 2027	Mtg #4 - Celebrating Our Results; Inspiring the Sustained Improvements in the clinical learning environment	Final report out	Capstone Presentations Meeting Four (April 9 -10)