WAYNE STATE
School of Medicine

Incorporating Continuous Quality Improvement Methods into the Annual Program and Institution Evaluation Process

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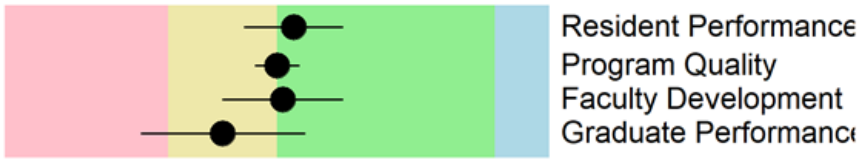
HANDOUT A

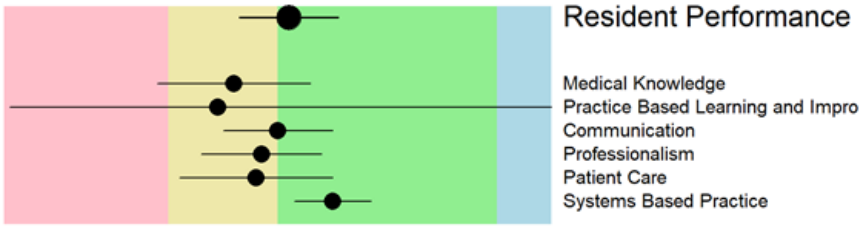
Group Breakout Exercise:

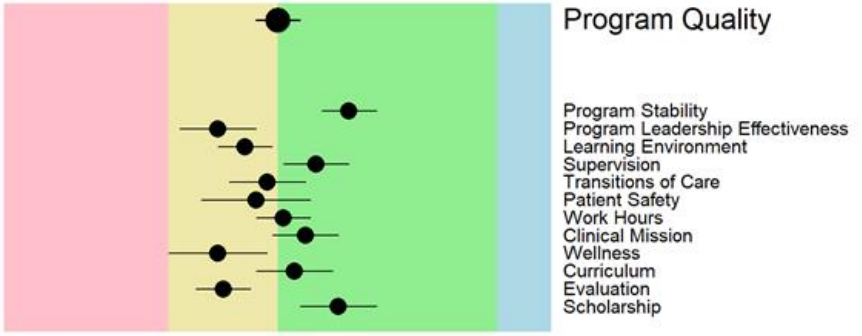
- Dashboard Review the Dashboard for a Hypothetical Program X
- Identify areas to improve
- Complete the Action Item Template with a SMART goal to improve those areas
- Begin the planning of at least one PDSA cycle to achieve the SMART goal

HANDOUT A

Dashboard for Hypothetical Program X

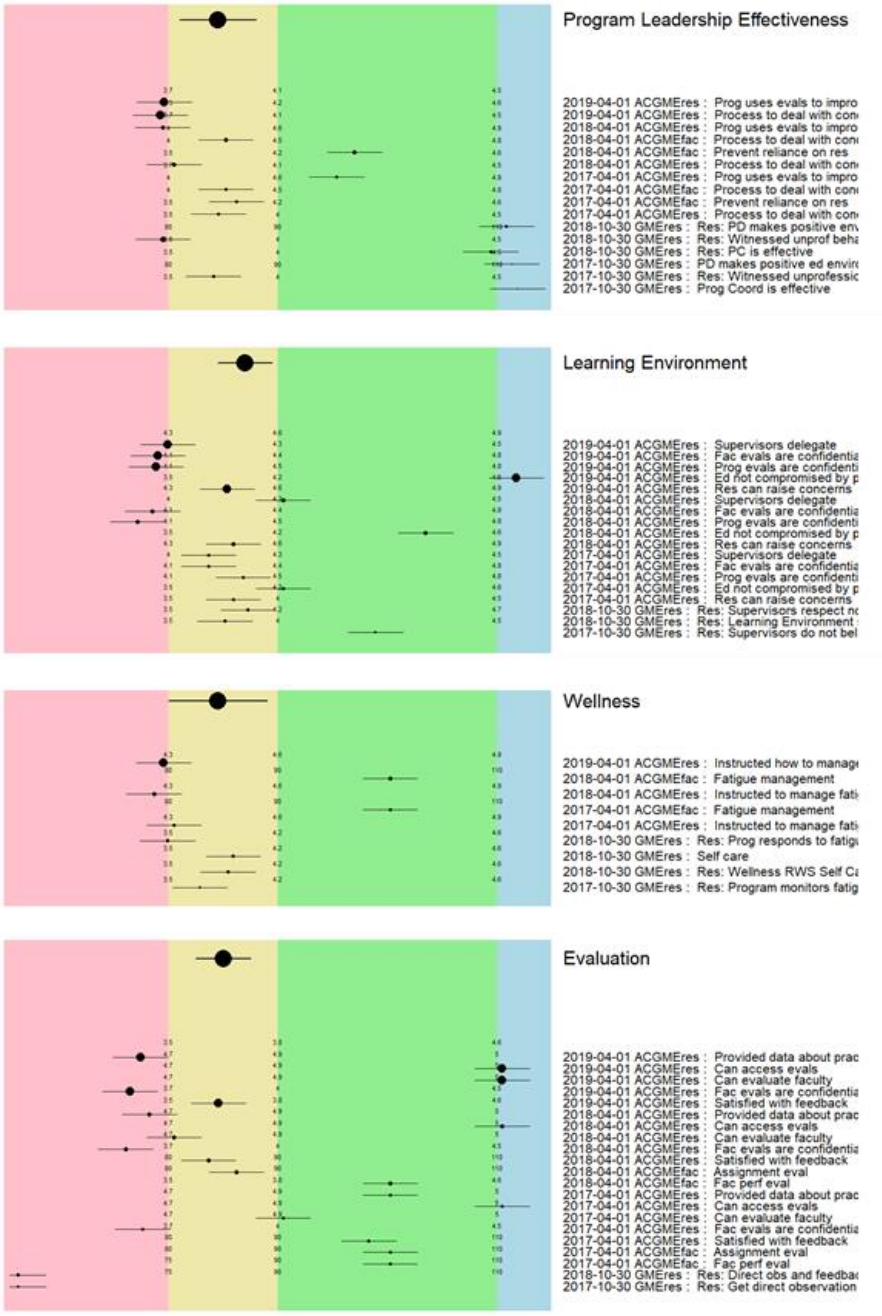






HANDOUT A

Program X: detailed breakdown of metrics:



HANDOUT A

Action Item:

Title of Action Item:

Targeted Area of Improvement:

S	M	A	R	T
Specific goal	*Measure of outcome*	*Accountable persons*	*Reasonable result*	*Time-oriented*
What will the goal accomplish? How and why is it necessary to accomplish it?	How will you measure whether or not the goal has been reached?	Who is responsible to lead this goal?	Do you have the necessary knowledge, skills, abilities, resources, time to accomplish the goal?	What are the target dates to start and complete the goal?