

ALLIANCE OF INDEPENDENT

**ACADEMIC MEDICAL CENTERS**

***2025 Annual Meeting***

***Call for Breakout Session Proposals***

The medical education community is invited to submit a proposal for a breakout session at the 2025 AIAMC Annual Meeting, to be held March 20th – 22nd at the Loews New Orleans Hotel. We encourage you to share this call with colleagues, especially your residents who may not typically receive these announcements.

Breakout sessions must have a hands-on workshop format that provides practical tips on applying the principles presented in the plenary sessions and will be 75 minutes in length. **Proposals are due no later than September 16, 2024,** and all submitting presenters will be notified of the selection committee's decision in mid -October.

These breakouts will feature clinical learning environment leaders who have good stories to share. Session content should support the meeting theme of *Thriving: The Power of One to Transform* as follows:

* Well-Being/Thriving in Today’s Challenging Climate
* The Political Determinants of Health
* Leading From the Heart and Head
* Innovative Approaches to Medical Education/Medical Education as a Vehicle for Change

Breakout sessions should have a hands-on workshop approach and be highly interactive. Prior to submitting your proposal, please review the example provided of a prior breakout session proposal that was accepted by the selection committee. We hope this exemplar will be helpful to you as you develop your institution’s proposal(s).

A selection committee – made up of AIAMC members serving on the 2025 Annual Meeting Planning Committee – will determine which proposals are accepted. Submitters will be notified of the committee’s selections in mid-October. **All accepted presenters are required to register for the conference\*. In accordance with AIAMC policy, all registration fees and travel expenses will be the responsibility of the presenter’s home institution**. Submitting a proposal is a commitment that, if the proposal is accepted, all proposed presenters will attend the 2025 Annual Meeting and conduct the session at the time assigned.

We encourage you to submit a proposal and look forward to seeing you at the meeting!

\*Annual Meeting Registration Rates (these are 2024 rates and subject to change):

$800 AIAMC *EARLY BIRD* *AIAMC Member* Rate expires January 15, 2025

$890 AIAMC *Member* Rate January 16, 2025 – February 28, 2025

$700 AIAMC *National Initiative IX Participant* Rate

$275 AIAMC Member *Resident* Rate

$475 Non-Member *Resident* Rate

$995 *Non-Member* Rate

$450 *THURSDAY Only* Rate

$250 *FRIDAY Only* Rate

$300 *SATURDAY Only* Rate

**AIAMC Example of Break Out Session Plan**

Supporting Resiliency through Intentional Advising, Coaching and Mentoring

**Session Plan (Describe format and learning activities by time; please limit to no more than 300 words):**

|  |  |  |
| --- | --- | --- |
| **Time** | **Topic** | **Approach** |
| **5 min** | **Welcome, Introductions, Session Overview** | **Interactive** |
| **10 min** | **Advising, Coaching and Mentoring – Differences and Similarities** | **PowerPoint w Q & A** |
|  | * **Advisors** have expertise to aid in addressing a focused topic (e.g., selecting the best rotations) and provide information directly. They may interact only once, or in multiple sessions addressing different issues each time.
* **Coaches** do not require content expertise to help the learner. While they may meet multiple times, the overall length of interaction is often time limited. Coaching is an action-oriented approach, using questioning to help the learner solve the problem or create the plan for ongoing development.
* **Mentors** are usually selected for their content expertise and for their shared interest in the learner’s field of choice. They create long-term relationships and introduce both informal and formal components as they help socialize the learner to the profession and advance their development.
* Note: Descriptions will highlight “differences” based on time, role and potential conflicts, outcomes/impacts – using resilience examples.
 |  |
| **3 min** | **Introduce Small Group Task** | **Lg Grp Directions** |
|  | Facilitator will guide small group through following steps: * Step #1: Review assigned resiliency-based vignette from the perspective of all three approaches: adviser, coach, mentor
* Step #2: Evaluate the strengths and weaknesses of each approach and identify one method (advice, coach, mentor) as a “best practice” for each vignette
* Step #3: Appoint a reporter to share their small group's findings with larger group.
 |  |
| **15 min** | **Vignette #1: Review & Evaluate** | **Facilitated Sm Grps** |
|  | Vignettes are based on real life experiences of residency program directors, CMO’s and educators and may include loss of a patient, fatigue, personal loss, clinical reorganization/restructuring, leadership changes, workplace stressors |  |
| **5 min** | **Quick Check In (Questions/Concerns)**  | **Interactive Lg Grp**  |
| **13 min** | **Vignette #2: Review & Evaluate**  | **Facilitated Sm Grps** |
| **20 min** | **Small Groups Report Out Best Practices**  | **Lg Grp Debrief**  |
|  | * Identify guiding principles that helped them select a best practice during a facilitated discussion
* Consider benefits and barriers
 |  |
| **4 min** | **Wrap Up** | **Interactive Discussion** |

Alliance of Independent Academic Medical Centers

**Call for Proposals: AIAMC 2025 Annual Meeting *Breakout Sessions***

**Deadline: September 16, 2024 via Email** **kimberly@aiamc.org**

***PROPOSALS MUST BE SUBMITTED IN WORD FORMAT IN ORDER TO BE CONSIDERED***

**Presenter #1** (and the AIAMC’s primary point of contact)

Name:

Title:

Institution:

Phone:

Email:

**Additional Presenters:**

Name:

Title:

Institution:

Phone:

Email:

**Title of Session:**

**Session Content** should support the meeting theme *Thriving: The Power of One to Transform* (check all that apply):

* Well-Being/Thriving in Today’s Challenging Climate
* The Political Determinants of Health
* Leading From the Heart and Head
* Innovative Approaches to Medical Education/Medical Education as a Vehicle for Change

**Target Audience:**

**Does this session represent a work in progress or one with measurable outcomes to share?**

**Session Plan (Please see attached example and describe format and learning activities by time; please limit to no more than 300 words):**

**Session Description (As you would like it to appear in the course materials; please limit to *one paragraph):***